

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
APRIL 13, 2010**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, April 13, 2010, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor William J. Schmitt called the meeting to order at 8:00 a.m.

ROLL CALL

Mayor William J. Schmitt	Present
Board member Thomas R. Schmidt	Absent
Board member Ambrose 'Butch' Schitter	Present

Also present were Police Chief Douglas Tarvin, Street Commissioner Raymond Eckerle, City Engineer Chad Hurm, Personnel/Safety Director Charles Schneider, Building Commissioner David Seger, Fire Chief Kenneth Hochgesang, City Attorney Sandra Hemmerlein and Clerk-Treasurer Juanita S. Boehm.

Clerk-Treasurer Boehm announced that in order to have a quorum, a majority of the board members must be present. Two of the three board members were present, which is a majority; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Schmitt invited all those present to join him in reciting the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on March 23, 2010. Thereafter, a **motion** was made by Ambrose 'Butch' Schitter and seconded by Mayor Schmitt to approve the minutes as published. Motion carried 2-0.

RIVERWALK CONCERT SERIES

Nancy Eckerle, representing the Jasper Chamber of Commerce, asked permission to use the riverwalk plaza area and gazebo for the 2010 summer riverwalk concert series. These events, sponsored by the Jasper Chamber of Commerce, Patoka 2000, and the Jasper Strassenfest, are open to the public and are free of charge. Eckerle distributed a flyer that contained the dates, times, and performers for the 2010 series.

Mayor Schmitt reminded Eckerle that there is a 10:00 p.m. curfew regarding music at the riverwalk area but the hours listed for the performances are within those guidelines.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to approve the request of the Jasper Chamber of Commerce to utilize

Buehler Plaza for the events mentioned on condition there is no music later than 10:00 p.m. Motion carried 2-0.

OLD JASPER DAYS

Jasper Chamber of Commerce Director Nancy Eckerle distributed a flyer that contained a list of activities that will occur at or near Buehler Plaza during Old Jasper Days scheduled for Sunday, May 30, 2010. Eckerle read the list of activities which included a strawberry festival, a historical walking tour, viewing the historic barn, visiting Jasper City Mill, viewing three train cars, a health fitness walk, two concerts, and the Patoka 2000 Duck Race. There was some discussion about whether or not the train cars would be open that day because the depot agent and the ticketing and marketing agent are not available that day.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to approve the programs for May 30 with a tentative schedule for the train whether or not they are open for Old Jasper Days. Motion carried 2-0.

Eckerle then asked the Board to waive the Buehler Plaza shelter house rental fees for the Old Jasper Days events on May 30.

Mayor Schmitt said he considers the Old Jasper Days to be a small local festival.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to waive the fees related to the Old Jasper Days activities and any fees related to the community concerts. Motion carried 2-0.

TRAIN CARS

Rick Olson said the Indiana Railway Museum [IRM] requests the use of Jasper's three passenger cars for their Polar Express event at French Lick. They want to use the cars from November 22, 2010 to December 23, 2010. IRM will pay the City \$200.00 per car for each operating day for a total of \$7,200.00.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to approve the request from IRM to utilize three train cars from November 22, 2010 to December 23, 2010 for the Polar Express event. Motion carried 2-0.

REQUEST TO USE DEPOT AND TRAIN CARS

At the November 10, 2009 meeting, a request from Dubois County Tourism to use the train depot and train cars on April 1, 2010, from 4:45 p.m. to 7:30 p.m. to promote tourism with the fee being waived was approved. This request was for stationary train cars.

Since that meeting, the Indiana Railway Museum [IRM] offered this group a ride on the train cars to 15th Street. Mayor Schmitt said since the train is actually moving and not stationary, the original motion needs to be amended.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to amend the motion and let Dubois County Tourism use stationary cars and move the train from the Depot to 15th Street. Motion carried 2-0.

SPECIAL RATES FOR TRAIN RIDES

Mayor Schmitt said we are not getting participants for train rides scheduled for April. During May, they want to offer a special rate of \$29.95 for the trips to French Lick.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to approve the special rates. Motion carried 2-0.

Mayor Schmitt said after May, they will go back to the rate of \$47.00 with some inclusions such as hors d'oeuvres.

CAMBRIDGE ESTATES I

Ken Brosmer with Brosmer Land Surveying asked the Board to approve the plat for the subdivision known as Cambridge Estates I. Brosmer said the plat was approved by the Jasper Plan Commission.

Mayor Schmitt said Fidel Lane connects to Kluemper Road on the east side of Kluemper Road and questioned if its confusing for emergency personnel if the street directly across from Fidel Lane that connects to Kluemper on the west side has a different name. Schmitt asked if the response from emergency responders was considered during the planning stages. Brosmer said yes.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to approve and accept the plat known as Cambridge Estates I. Motion carried 2-0.

ANDREW CHARLES ADDITION and ERAM DEVELOPMENT

Ken Brosmer with Brosmer Land Surveying said he had plats for two, two-lot subdivisions that are located side-by-side that need approval. The first plat is for a subdivision known as the Andrew Charles Addition, Betty Jane Burger developer. The Plan Commission previously approved the plat.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to approve and accept the plat known as Andrew Charles Addition. Motion carried 2-0.

Brosmer then presented the plat for the subdivision known as ERAM Development, Robert Ehrhard developer. There was some discussion about storm water concerns in that area.

A motion was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to approve and accept the plat known as ERAM Development on condition they work with City departments to correct any storm sewer issues that may develop. Motion carried 2-0.

ST. JOSEPH SOCIAL 5K RUN/WALK

Emily Werner, representing St. Joseph Catholic Church, said they are having their 3rd annual 5K run/walk on Saturday, June 5, 2010. The event is being held in conjunction with the parish social. Registration starts at 7:00 a.m. with the run/walk beginning at 8:00 a.m. The participants will gather in the circle area south of the parish center by 10th Street School. They will then travel right on 10th Street, left on St. John Street, right on 9th Street, right on Bartley Street, left on 15th Street to Worrell Drive and then follow the same route back.

Werner asked if a police officer could lead the event. Police Chief Doug Tarvin agreed.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to approve the use of the City streets on June 5 for St. Joe's 5K run/walk starting at 8:00 a.m. on condition they adhere to all guidelines. Motion carried 2-0.

DEPOT LOT FOR RALLY

Adrian Engelberth asked permission to use the area outside the depot on Saturday, April 17, 2010 from 3:00 p.m. to 6:00 p.m. for a Tea Party rally that will begin at 4:00 p.m.

A **motion** was made by Ambrose 'Butch' Schitter and seconded by Mayor Schmitt to grant Mr. Engelberth permission to use the lot at the depot to hold a rally on April 17, 2010. Motion carried 2-0.

MARCH OF DIMES WALK

Jason Schmitt, representing the March of Dimes, said the March of Dimes wants to have a walk on Sunday, October 10, 2010 from 11:00 a.m. to 3:00 p.m. They would like to use the riverwalk, gazebo, and 6th Street to the Square and back. He also asked if the police department would assist with the walk.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to approve the request of the March of Dimes to utilize the riverwalk, Buehler Plaza, and 6th Street to the Square for their Walk on October 10, 2010 from 11:00 a.m. to 3:00 p.m. provided they meet all conditions of the guidelines and contact the police department to make arrangements. Motion carried 2-0.

STORM SEWER ISSUE

Street Commissioner Raymie Eckerle said several weeks ago there was a storm sewer issue off Village Court. He showed pictures of the sewer that collapsed in that area. The street department is doing most of the work to replace this pipe with a plastic pipe but they needed a trackhoe. Eckerle said he obtained three quotes. Lechner's Inc was the low quote at \$95.00 per hour. Lechner's did the work which cost less than \$1,000.00. The street department will continue with the project tomorrow.

Mayor Schmitt said if there are similar incidents in the future, the departments should follow the procedure of obtaining three quotes and go with the most reasonable one.

PAVING PRICES

Street Commissioner Raymie Eckerle said he received notification from Tri County Paving about a price increase for certain paving material items. J.H. Rudolph Co. also has a price increase. They will revise their list and submit a corrected list for April.

LANDFILL

At the last meeting the Board moved to have the street commissioner proceed with working with August Mack in getting a well drilled at the landfill to replace well #9 and get quotes for a contractor. After that the city attorney noted that if August Mack needs more money, the City would need to amend their contract.

City Attorney Sandra Hemmerlein said the compensation in the original contract with August Mack is up to \$10,000.00. August Mack has billed \$8,832.00 and they are requesting an additional \$7,000.00 over the \$8,832.00 for an amount up to \$15,832.00.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to approve the request for an additional \$7,000.00 over the \$8,832.00 and amend the contract with August Mack. Motion carried 2-0.

Street Commissioner Raymie Eckerle said Environmental Field Services [EFS] submitted a cost estimate of \$10,500.00 to abandon old well #9 and replace it. He added that the estimate is not a fixed lump sum. Eckerle only obtained this estimate because EFS is part of August Mack and because of their relationship with IDEM.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to enter into an agreement with EFS through August Mack to install a well and methane monitoring points at the landfill with a cost estimate of \$10,500.00. Motion carried 2-0.

Under discussion Mayor Schmitt said if the cost goes over that amount, then reconcile with the Board the amount and why.

AED PROGRAM

Personnel/Safety Director Charlie Schneider said the City promotes the AED program. There has been some interest from the public to donate units to the City. If an organization is interested, we would be eager to accept the donation. Inquiries should be channeled to the personnel/safety department for guidelines. A cost reduction assistance package for about \$1,900.00 is available to the public interested in donating.

AED units are currently located at City Hall, Habig Center, Municipal Golf Course, Arts Center, Fire Department, Electric Distribution Department, and the line crew truck. Tentative locations are the sports complex, Schroeder complex, Ruxer Golf Course, swimming pool, and the train cars.

SIDEWALK REPLACEMENT PROGRAM

City Engineer Chad Hurm asked the Board to approve the following sidewalks for the sidewalk replacement program. He recommended starting at 14th and Jackson Street and continue north on Jackson Street to 15th Street which is approximately 1,100 linear feet of sidewalk and then continue north on Jackson Street to 17th Street approximately another 1,100 linear feet. Because the sidewalks on Jackson Street north of 15th Street are the worst sidewalks in the area, he would like to continue on Jackson Street before working along Main Street.

A **motion** was made by Ambrose 'Butch' Schitter and seconded by Mayor Schmitt for the sidewalk replacement program, do as the City Engineer recommends: on Jackson Street from 14th to 15th Street then as funding allows continue on Jackson Street to 17th Street. Motion carried 2-0.

ENGINEER REPORTS

4th Street Project. City Engineer Chad Hurm said on the 4th Street project, he is getting a work schedule from Concrete Pavers. There is about \$6,000.00 available under the original grant so he wants to do some additional sidewalk work.

Walking path. On the St. Charles Street walking path project, they made it to the south end of the stripping.

QUOTES FOR FIRE STATION #3 REPAIRS

City Attorney Sandra Hemmerlein opened quotes to replace the gutters and down spouts and to pressure wash and paint the exterior wall on the backside of the building on fire station #3. Fire Chief Kenneth Hochgesang sought quotes from three businesses. The following quotes were received:

Jasper Lumber Co.	\$3,805.00
Schmidt Contracting	\$2,945.00
Messmer Mechanical	no quote was submitted

Chief Hochgesang said he and the city engineer will review the quotes and report back with a recommendation later in this meeting.

FIRE FIGHTERS CONFERENCE

Fire Chief Kenneth Hochgesang asked permission to attend the Indiana Volunteer Fire Fighters Association Conference in Terre Haute from June 16-19, 2010. There is a \$50.00 registration fee.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to approve the request to attend the conference on June 16 through June 19, 2010. Motion carried 2-0.

FIRE DEPARTMENT REPORTS

Fire Chief Kenneth Hochgesang distributed the March 2010 Fuel and Maintenance report for the fire department.

DARE T SHIRTS

Police Chief Douglas Tarvin asked permission to order 370 T-shirts for 325 students for the DARE program graduation. Two quotes were received:

Shirtworks	\$2,089.00
Graphic Stitch, Inc	\$2,309.95

A **motion** was made by Mayor Schmitt and seconded by Ambrose ‘Butch’ Schitter to approve the quote from Shirtworks for \$2,089.00. Motion carried 2-0.

Schitter reminded Tarvin that next year three quotes must be submitted.

REPLACE EMERGENCY LIGHT BAR

Police Chief Douglas Tarvin asked to replace the emergency light bar on a 2005 Chevy Impala police car with a new style bar. It would cost approximately \$500.00 to repair the current bar which is the old style bar. The following quotes were presented:

Advanced Radio Communications	\$1,400.00
CS Trojan & Associates	\$1,625.00
Galls Catalog	\$1,999.00
Mid American Fire & Safety	\$1,844.00
Harmonic Electronics	unable to provide a quote

A **motion** was made by Mayor Schmitt and seconded by Ambrose ‘Butch’ Schitter not to repair the light bar but replace it with the low quote from Advanced Communications for \$1,400.00. Motion carried 2-0.

GUN RANGE TARGETS

Police Chief Tarvin asked permission to enter into a joint venture with the Dubois County Sheriff’s Department and purchase cardboard targets for the gun range. The cost for 1,500 targets from The Servants Inc. is \$1,987.50 or \$2,997.00 for 3,000 targets. Tarvin said he only obtained a quote from Servants because it requires a die board and Servants has our die board.

There was some discussion about using paper targets instead of cardboard targets but paper targets would need cardboard inserts.

A **motion** was made by Mayor Schmitt and seconded by Ambrose ‘Butch’ Schitter to approve the request to replace the targets for the gun range and share the cost with the Dubois County Sheriff’s Department with Jasper’s share not to exceed \$1,498.00. Motion carried 2-0.

POLICE STATION ELEVATOR PIT

Police Chief Douglas Tarvin showed a photo of the elevator pit that is caving in and they need to make some emergency repairs. The repairs are being made on a time and material basis by Schmidt Contracting Inc.

A **motion** was made by Mayor Schmitt and seconded by Ambrose ‘Butch’ Schitter to approve Schmidt Contracting to make the emergency repairs to the elevator pit on time and material. Motion carried 2-0.

NATIONAL TELECOMMUNICATORS WEEK

Police Chief Tarvin said it is National Telecommunications Week. He recognized the Jasper Telecommunicators:

Jerry Gagne, Chief Officer	Angie Bass
Justin Jackson	Beth Herald
Greg Brescher	Becky Schmitt

Mayor Schmitt thanked all the officers for the good job they do.

POLICE DEPARTMENT REPORTS

Grant Funding for CAD System Meeting. Chief Tarvin invited the board to a joint meeting with all the entities involved with the grant funding for a new CAD system. The meeting is scheduled for April 28, 2010 at 4:00 p.m. at the County Annex.

Dog complaint. Talked about complaints received about a particular dog whose owner lives on 3RD Avenue. The dog is not on a leash and has chased people. Tarvin said the dog's owner has been cited 10 or 11 times for violation of the City's ordinance. The owner has paid all fines which have increased to \$100.00 per fine.

City Attorney Hemmerlein said it is time to look at the State law.

QUOTES FOR FIRE STATION #3 REPAIRS

Regarding the quotes that were opened earlier in the meeting, Fire Chief Hochgesang recommended accepting the low quote submitted by Schmidt Contracting.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to approve the low quote from Schmidt Contracting in the amount of \$2,945.00 to do the necessary repairs on fire station #3. Motion carried 2-0.

AGREEMENT TO PROVIDE WEBSITE SUPPORT

City Attorney Sandra Hemmerlein presented an agreement between the City and Michael Sharer d/b/a Guy Friday Graphics to provide website support for the City of Jasper on an as-needed basis at a rate of \$50.00 per hour as directed by designated City of Jasper employees.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to enter into an agreement with Michael Sharer d/b/a/ Guy Friday Graphics to provide website support for any of the City's websites. Motion carried 2-0.

EASEMENT

City Attorney Sandra Hemmerlein presented the following easement for acceptance and approval:

Grant of Permanent Electric Utility Easement

Jasper Properties, LLC by Bart Kerstiens

Part of the NE ¼ of S3, T2S, R5 W

A **motion** was made by Mayor Schmitt and seconded by Ambrose ‘Butch’ Schitter to approve and accept the easement as described by the city attorney. Motion carried 2-0.

CLAIMS. The claims against the City from March 5, 2010 to April 8, 2010 were presented to and examined by the board. Those claims found to be just, due and owing were approved 2-0 upon **motion** by Ambrose ‘Butch’ Schitter and seconded by Mayor Schmitt.

ADJOURNMENT. There being no further business to come before the board. a **motion** was made by Mayor Schmitt and seconded by Ambrose ‘Butch’ Schitter to adjourn the meeting. The motion carried 2-0 and the meeting adjourned at 10:06 a.m.

The minutes were hereby approved ____with_X____without corrections or clarification the 27th day of April, 2010.

Mayor William J. Schmitt
Presiding Officer

Attest:

Juanita S. Boehm, Clerk-Treasurer

Margaret A. Kress, Recording Secretary